

## MINUTES OF IQAC MEETINGS 2016-17

Internal Quality Assurance Cell is formed according to the NAAC guidelines, which comprises the human resource as follows:

- Dr. B.M. Pandey - Convener / Director
- Dr.Sangeeta Gupta - Member
- Dr.Hemlata Mishra - Member
- Dr. G.C. Pant - Member
- Dr. Sanjay Kumar - Member
- Dr.Ashutosh Kumar - Member
- Dr.BalaDutt Dani - External Expert (Principal Govt. College)
- Sh. Rajeev Gupta - Alumni (Businessman)
- Sh. Pradeep Pant - CAO
- Km. Manisha Sundriyal - Student
- Km. Salonimaheshwari - Student

The meetings of IQAC Committee 2016-17 is conducted thrice. The minutes of the meetings are as under:

1. The first meeting of IQAC conducted at the commencement of the academic session, discussed that the admission in the Graduation and Post graduation courses will be done by the Admission Committees in accordance with the Number of seats sanctioned by Kumaon University to improve the quality of education in the college. IQAC emphasised that a notification may be send to The Directorate Higher Education, Uttarakhand to fill the vacant posts of the teachers.
2. The second meeting of the IQAC is held with an initiative to promote and motivate the teachers to enhance research and development activities. The faculty members are made aware of the API scores needed for promotion to next level. The staff due with promotion to next level i.e. 7000/-, 8000/- and 9000/- grade pay were asked to complete the requirements as per the UGC norms. They were encouraged to publish research papers and articles in peer-reviewed and refereed journals and if possible having Index Nos. IQAC committee made an initiative to promote the faculty members to participate in Orientation and Refresher Courses.
3. IQAC emphasised that the handing over newly constructed PG block may be speeded up, to overcome the lack of classrooms in the college. The beautification of the Garden in front of the Administrative Block was proposed.
4. IQAC committee guided the teachers in preparing application for applying for financial grant for Major and Minor Research Projects to different funding agencies like UGC, ICSSR, CISR, etc.
5. The third meeting of IQAC Committee is held with a view to conduct internal assessment examinations by the departments within the stipulated time period. The Head of Departments complied with the view that the internal assessment time table will be made by the respective departments and the mode of the assessment will also be decided by them. The internal assessment may be in the form of written test, seminars, group discussions and assignments. The marks of the internal assessment examination will be submitted to the exam cell before the commencement of the Term-end examinations. Feedback system will be followed as the past year.

  
Signature Principal

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