

**PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**  
**BEST PRACTICES 2015-16**

**Title of the Practice: Decentralization and Participative Management**

**The Context:** The College is affiliated to Kumaon University, Nainital and is controlled and managed by the Uttarakhand Government. The college caters to the semi-urban population, even though it is situated in an urban area of district Nainital. Different academic and administrative activities have to be undertaken for the sound and efficient functioning of the institution. These academic and administrative activities are undertaken by the different committees formed under the core chairmanship of Principal.

**Objective of the Practice:**

The objective of the practice is to get transparency in the work done and motivate people to make decisions. Delegation of authority to the required is necessary to have quick decisions and to get the things done within stipulated time period.

**The Practice:** college has different academic and administrative activities to be performed for the smooth functioning and authority is delegated to the different committees. These committees are headed by a Convenor and 2-3 members. These committees include:

- Anti-Ragging Committee
- Admission Committee,
- Purchase Committee,
- Sports Committee,
- Departmental Councils
- Student Union Election Committee,
- Women's Cell,
- Proctorial Board,
- Examination Cell,
- Cultural Committee etc.

These committees function on the work assigned to them. The decision of the Convenor is considered final, however, in case of any conflict, it is resolved by the consultation with the Principal. Such decentralized management makes the functioning of the college efficient and smooth.

**Impact of Practice:** The decentralization of the administrative activities has always led to easy and timely completion of the work assigned and resolution of the conflict if any. Besides this, the work is managed with efficiency. The faculty members are also able to learn the different activities and these activities form a part of their scores for promotional purposes.



Resources required: College infrastructure and small amount of funds.

For further details contact person:

Name: Dr. Hema Prasad

Designation: Principal

Name of the College: PNG Government PG College,  
Ramnagar (Nainital)

Website: [www.gpgcramnagar.org](http://www.gpgcramnagar.org)

EmailId: [principal\\_pngmr@yahoo.co.in](mailto:principal_pngmr@yahoo.co.in)



**PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**  
**BEST PRACTICES 2015-16**

**Title of the Practice: Obtaining Feedback**

**Objective of the Practice:** To improve student instruction and services through student feedback.

**Need Addressed and the Context:**

Students and teachers are the major stakeholders of Higher Education institutions, having their own set of priorities and needs. It becomes imperative to assess their perception for improvement in the planning and performance of the institution. Hence, feedback is obtained from both the teachers and the students.

**The Practice:**

With the objective of improving the academic and administrative performance of the college, feedback system was incorporated in the college from 2015-16. This also an initiative taken post accreditation. The college designed the feedback form for the students as well as for the teachers with the help of the faculty members of the Department of Psychology. The feedback form for the students covered three major areas of curriculum, classroom teaching and administrative facilities. The feedback form of the teachers covered the questions related to infrastructural facilities availability in the college, the discipline and attendance issues of the students and the research & development issues related to the teachers. The feedback form was filled by the students – subject-wise – and submitted to the respective teachers. After that the forms are given to the faculty members of the Psychology, who analyse, interpret and submit the conclusions to IQAC. Similarly, the teachers feedback is analysed. The interpretations are uploaded on the website and the recommendations are made on the basis of the interpretations in the IQAC meeting. Efforts are made to bring about improvements in the next academic session.

**Evidence of Success**

The feedback is uploaded on the website and the recommendations were made applicable for future.

**Resources:**

No financial resources are needed for the feedback system. The stationery etc., needed are provided from the Office of the college. The Human resources in terms of expert teachers are needed for the development of questionnaire and to analysis of the same which is taken from the Department of Psychology.

For further details contact person:

Name: Dr. Hema Prasad

Designation: Principal

Name of the College: PNG Government PG College,  
Ramnagar (Nainital)

Website: [www.gpgcramnagar.org](http://www.gpgcramnagar.org)

EmailId: [principal\\_pngrmr@yahoo.co.in](mailto:principal_pngrmr@yahoo.co.in)



**PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**  
**BEST PRACTICES 2016-17**

**Title of the Practice: Career Counselling and Guidance Sessions**

**Objective of the Practice:**

To help students in their personality development and creating awareness about different career opportunities.

**Need Addressed and the Context:**

PNG Govt. PG College, Ramnagar is located in the urban area of District Nainital of the state Uttarakhand. Nainital district is a district both with hill and plain and with rural and urban areas. Ramnagar is a small town of the district famous for Jim Corbett Tiger Reserve. The college caters to the needs of the rural areas surrounding the town, so the students are usually from rural background, majority being female. The Career Counselling and Guidance session organized by Career Counselling Cell creates awareness among the students about the different career opportunities. Along with awareness programs, sessions for personality development and preparatory sessions for competitive examinations help the students.

**The Practice:**

PNG Govt. PG College, Ramnagar has a separate Career Counselling and Guidance Cell. This cell is administered by a Convenor and three members. The members are the faculty members from all the three faculties; i.e. Arts, Science and Commerce. The Cell has organized many college level seminars, debates and counselling sessions. These sessions are conducted in collaboration with National Banking Agency, TIME Institute, Central Bank of India and other similar institution situated in and around Ramnagar city. The topics in these sessions are awareness about different career opportunities and the preparation needed for them, topics on personality development for bringing a balance in their lives, preparation for job interviews, and creating self employment opportunities in Uttarakhand. The cell also takes initiatives in arranging placement drive, as and when it is possible. However, such drives are very limited due to limited scope of job opportunities in the town.

**Evidence of success:**

Students and alumni evaluation shows that this practice has helped them to feel relaxed, free to talk, share and communicate better on matters of career opportunities.

**Resource:**

There is no financial commitment in this program. The Career Counselling and Guidance Cell arranges for the sessions in collaboration with related institutions and the members of the related institution visit the college to counsel and guide the students.

For further details contact person:

Name: Dr. Hema Prasad  
Designation: Principal



Name of the College: PNG Government PG College,  
Ramnagar (Nainital)

Website: [www.gpgcramnagar.org](http://www.gpgcramnagar.org)

EmailId: [principal\\_pngrmr@yahoo.co.in](mailto:principal_pngrmr@yahoo.co.in)



**PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**  
**BEST PRACTICES 2016-17**

**Title of the Practice: Community Engagement through Blood Donation**

**The Context:**

The community – based learning combines traditional classroom instruction with community service to enhance the learning of the students and civic participation. The college's focus for community improvement and engagement connects academic program with community service so that students, faculty and community partners can forge linkage between theory and practice, between knowledge and action and between the resources of institution and the community development.

**Objectives of the practice:**

The objective of the practice is to engage the students and the faculty members to create closer ties between college and the local community which will result in deepening the quality of learning and discovery.

**The Practice:**

PNG Govt. PG College, Ramnagar organizes regular blood donation camps. During the last four years the college has organized blood donation camps on Aids Day, Vijay Diwas, Vivekanand Jayanti, etc. These blood donation camps are organized in collaboration with LD Bhatt Govt. Hospital, Kashipur. On the whole the college collected 210 units of blood. The students and the faculty actively participate in the blood donation camps. The NSS/ NCC/ Rovers and Rangers units of the college ensure timely awareness of the camps. The blood is stored and transported with the help of LD Bhatt Govt. Hospital, Kashipur. The blood units collected are used by the hospital in the treatment of the poor patients.

**Obstacles Faced if any and strategies adopted to overcome them:**

Obstacles faced include inadequacy of resources; non-availability of latest technology for operating the blood transfusion services; and lack of awareness programs.

**Impact of the practice:**

The practice promotes community feelings among the students and the staff of the college. It helps in promoting personality development, moral education and civic responsibility. The hospital caters the blood related needs of the rural population of Kashipur and Ramnagar. Such blood donations help the hospital in creating an emergency blood bank for themselves. At the college level a data bank is created with the name, address and blood group of the student or staff and in case of emergency the data bank is used to call the donors for the required.



**Resources required:** This is an philanthropic work so no resources are allotted but the donors are distributed with snacks and a small token of appreciation which is provided by the hospital.

**For further details contact person:**

**Name:** Dr. Hema Prasad

**Designation:** Principal

**Name of the College:** PNG Government PG College,  
Ramnagar (Nainital)



**PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**  
**BEST PRACTICES 2017-18**

**Title of the Practice: Activities of Departmental Councils**

**Objective of the Practice:**

To promote students in participating in different academic activities besides classroom sessions.

**Need Addressed and the Context:**

Students and teachers are the major stakeholders of Higher Education institutions, having their own set of priorities and needs. For the overall personality development of the students, it is necessary that the students engage in academic activities other than the classroom sessions. This also gives an opportunity to the students to meet and communicate with students of the department studying in different classes.

**The Practice:**

All the departments of the college are required to form a Departmental Councils during a given Academic Session. The Council has posts of President, Vice-President, Secretary, Co-Secretary, Treasurer and Class Representatives from all the classes. The selection of students for these posts is done by the method of election at the class-level. The members of the Council along with the faculty members of the department organize academic activities throughout the year. These activities include seminars, inter-class quiz, poster competition, essay competition, social issues, guest lectures, making of the models, etc. The college has a provision of sanctioning a fund of Rs 2000 for the activities of the Departmental Councils for each department. Inter-departmental activities are also carried out. The students engage in the arrangement of these activities which prepares them for their future endeavours. These activities bring out the hidden abilities of the students and promote personality development in a better way.

**Evidence of Success**

The Departmental Councils of all the departments have actively promoted the activities and inter-departmental activities are also being conducted.

**Resources:**

Rs 2000 is provided by the college from the Boys Fund for the conduct of these activities.

For further details contact person:

Name: Dr.Hema Prasad

Designation: Principal

Name of the College: PNG Government PG College,  
Ramnagar (Nainital)

Website: [www.gpgcramnagar.org](http://www.gpgcramnagar.org)

EmailId: [principal\\_pngrmr@yahoo.co.in](mailto:principal_pngrmr@yahoo.co.in)



## **PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**

### **BEST PRACTICES 2017-18**

#### **Title of the Practice: Community Engagement through NSS, NCC and Rovers/Rangers**

##### **The Context:**

The community – based learning combines traditional classroom instruction with community service to enhance the learning of the students and civic participation. The college's focus for community improvement and engagement connects academic program with community service so that students, faculty and community partners can forge linkage between theory and practice, between knowledge and action and between the resources of institution and the community development.

##### **Objectives of the practice:**

The objective of the practice is to engage the students and the faculty members to create closer ties between college and the local community which will result in deepening the quality of learning and discovery.

##### **The Practice:**

PNG Govt. PG College, Ramnagar has a very active NSS, NCC and Rovers and Rangers wing. Throughout the year the faculty members and the students associated with these wings engage themselves in different activities related to community engagement. These activities emphasise on development of social responsibility among the young citizens of the country. The students organize activities like Blood Donation, Signature campaigns, Lecture series, street drama, tree plantation, cleanliness programs, awareness programs against addiction, etc. The programs are organized on the occasion of National Festivals and other days of importance related to Universal Values and Ethics like Vijay Diwas, National Integration Day, World Aids Day, Women's Day, World Environment Day etc. The students have also participated in collection of data for ASER and in the programs related to Gender Sensitization.

##### **Obstacles Faced if any and strategies adopted to overcome them:**

The activities are related with social service so the human resources available fulfil the needs of the same. However, financial resources are always scarce and the institution tries to arrange for agencies dealing with philanthropic activities.

##### **Impact of the practice:**

The practice promotes community feelings among the students and the staff of the college. It helps in promoting personality development, moral education and civic responsibility. The hospital caters the blood related needs of the rural population of Kashipur and Ramnagar. Such blood donations help the hospital in creating an emergency blood bank for themselves. At the college level a data bank is created with the name, address and blood group of the student or staff and in case of emergency the data bank is used to call the donors for the required.



**Resources required:** This is a philanthropic work so no resources are allotted.

For further details contact person:

**Name:** Dr.Hema Prasad

**Designation:** Principal

**Name of the College:** PNG Government PG College,  
Ramnagar (Nainital)



**PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**  
**BEST PRACTICES 2018-19**

**Title of the Practice:** Obtaining Feedback

**Objective of the Practice:** To improve student instruction and services through student feedback.

**Need Addressed and the Context:**

Students and teachers are the major stakeholders of Higher Education institutions, having their own set of priorities and needs. It becomes imperative to assess their perception for improvement in the planning and performance of the institution. Hence, feedback is obtained from both the teachers and the students.

**The Practice:**

With the objective of improving the academic and administrative performance of the college, feedback system was being carried out successfully for the last four years. This started as an initiative taken post accreditation. The college designed the feedback form for the students as well as for the teachers by the IQAC Committee. The feedback form for the students covered three major areas of curriculum, classroom teaching and administrative facilities. The feedback form of the teachers covered the questions related to infrastructural facilities availability in the college, the discipline and attendance issues of the students and the research and development issues related to the teachers. The feedback form was filled by the students – subject-wise – and submitted to the respective teachers. After that the forms are given to the faculty members of the Psychology, who analyse, interpret and submit the conclusions to IQAC. Similarly, the teachers feedback is analysed. The interpretations are uploaded on the website and the recommendations are made on the basis of the interpretations in the IQAC meeting. Continuous efforts are being made to bring about improvements in the next academic session.

**Evidence of Success**

The feedback is uploaded on the website and the recommendations were made applicable for future.

**Resources:**

No financial resources are needed for the feedback system. The stationery etc., needed are provided from the Office of the college. The Human resources in terms of expert teachers are needed for the development of questionnaire and to analysing the feedback which is taken from the Department of Psychology.

**For further details contact person:**

Name: Dr.Hema Prasad

Designation: Principal

Name of the College: PNG Government PG College,  
Ramnagar (Nainital)

Website: [www.gpgcramnagar.org](http://www.gpgcramnagar.org)

EmailId: [principal\\_pngmr@yahoo.co.in](mailto:principal_pngmr@yahoo.co.in)



**PNG GOVERNMENT PG COLLEGE, RAMNAGAR (NAINITAL)**  
**BEST PRACTICES 2018-19**

**Title of the Practice:** Community Engagement through Voter Awareness Program

**Objective of the Practice:**

Higher Education institutions are the centres for new voters. It is important that the students understand the importance of casting their votes in the elections. The voter awareness program aim at engaging the students in different activities such as Rallies, signature campaigns, street dramas, etc., which help in creating awareness about the responsibility of casting vote among the general public and themselves. The final aim is to create aware and responsible citizens of the country.

**Need and the Context:**

The present scenario of the Indian politics has created much distrust and lack of confidence among the general public. It is imperative that the new voters understand that not casting the vote will only aggravate the negative scenario in the political arena, which will be harmful in the socio-economic development of the country. Hence there is a dire need that the Voter Awareness programs are encouraged in the colleges. Further the students also participate to encourage other voters in casting their votes in the election. With this goal the Government of India has launched Systematic Voter Education and Electoral Participation (SVEEP). This program involves students studying in the Higher Education Institutions in creating awareness about the Voting system and importance of Electoral participation.

**The Practice:**

The students of NSS/NCC/Rovers and Rangers of the PNG Government PG College, Ramnagar actively participate in Voters awareness program in collaboration with the District Coordinator and the Nodal Officer of SVEEP. Rallies were taken out in the town of Ramnagar in which the students participated with banners in their hands and pronouncing slogans made by them. Guest Lecture was arranged for the students on the topic 'Role of Voters in Elections'. The College arranged for Special Lecture on the procedures of making the Voter ID cards for both new and old voters on the occasion of National Voters Day i.e. 25 January 2019 with the objective to make voting number Cent Percent. Voters Awareness Seminar was organized by the NSS/NCC in collaboration with SVEEP representatives in which registration of voters was emphasised. Further Signature Campaign was carried out in the town in which the students took signatures from the general public and from the students and staff of the college. A Special awareness program was also organized for the Physically Challenged Voters. Throughout the academic year different activities were carried out to promote registration and participation of the voters in the town of Ramnagar through the students and staff of the college.

**Resources:**

Financial resources were arranged by the District Coordinator of SVEEP. The college is a Government institution so no separate fund is available for such programs.



NSS/NCC/Rovers and Rangers deal with the need of human resources needed in the organisation and implementation of the Voter Awareness Program

**For further details contact person:**

Name: Dr.Hema Prasad

Designation: Principal

Name of the College: PNG Government PG College,  
Ramnagar (Nainital)

Website: [www.gpgcramnagar.org](http://www.gpgcramnagar.org)

EmailId: [principal\\_pngrmr@yahoo.co.in](mailto:principal_pngrmr@yahoo.co.in)