

## MINUTES OF IQAC MEETINGS 2015-16

Internal Quality Assurance Cell is formed according to the NAAC guidelines, which comprises the human resource as follows:

- Dr.B.M. Pandey - Convener / Director
- Dr. Sangeeta Gupta - Member
- Dr.Hemlata Mishra - Member
- Dr.G.C. Pant - Member
- Dr.Sanjay Kumar - Member
- Dr.Ashutosh Kumar - Member
- Dr.BalaDutt Dani - External Expert (Principal Govt. College)
- Sh. Rajeev Gupta - Alumni (Businessman)
- Sh. Pradeep Pant - CAO
- Km. Manisha Sundriyal - Student
- Km. Lalita - Student

The meetings of IQAC Committee 2015-16 is conducted thrice. The minutes of the meetings are as under:

1. The first meeting of IQAC is conducted at the commencement of the academic session. It is discussed that the admission in the Graduation and Post graduation courses will be done by the Admission Committees formed in accordance with the norms of Kumaon University.
2. Counselling of the applicant students will be done so that they are able to choose the appropriate combination of subjects. The Proctorial Board will be responsible for maintaining discipline in the college during the admission process.
3. The second meeting of the IQAC is held with an initiative to promote and motivate the teachers to enhance research and development activities. The faculty members are made aware of the API scores needed for promotion to next level. The major staff is due with promotion to next level i.e. 7000/-, 8000/- and 9000/- grade pay so they are asked to complete the requirements as per the UGC norms by beginning of 2017. They were encouraged to publish research papers and articles in peer-reviewed and refereed journals and if possible having Index Nos. IQAC committee made an initiative to promote the faculty members to participate in Orientation and Refresher Courses.
4. IQAC committee guided the teachers in preparing application for applying for financial grant for Major and Minor Research Projects to different funding agencies like UGC, ICSSR, CISR, etc.
5. IQAC Committee initiated that the Departments get the feedback form filled from the students prepared by IQAC. Further B.Ed Dept. and Botany Department will jointly establish a Botanical Garden in the college campus.
6. The third meeting of IQAC Committee is held with a view to conduct internal assessment examinations by the departments within the stipulated time period. The Head of Departments complied with the view that the internal assessment time table will be made by the respective departments and the mode of the assessment will also be decided by them. The internal assessment may be in the form of written test, seminars, group discussions and assignments. The marks of the internal assessment examination will be submitted to the exam cell before the commencement of the Term-end examinations.

  
Signature Principal

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