Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**PNG GOVT. P G COLLEGE RAMNAGAR**
Name of the head of the Institution	**Dr. Hema Prasad**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05947251326**
Mobile no.	**9412087397**
Registered Email	**principal_pngrmr@yahoo.co.in**
Alternate Email	**iqacconveneer@gmail.com**
Address	**PNG Govt. PG College, Ramnagar**
City/Town	**Ramnagar (Nainital)**
State/UT	**Uttarakhand**
Pincode	**244715**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Dharmendra Kumar**
Phone no/Alternate Phone no.	**05947251326**
Mobile no.	**9410013930**
Registered Email	**iqacconveneer@gmail.com**
Alternate Email	**principal_pngrmr@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gpgcramnagar.org/uploads/files/shares/aqar/AQAR2015-16.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gpgcramnagar.org/uploads/files/shares/Academic_2016-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.83**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC	**03-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback Taken	**18-Jul-2016** **1**	**10**
Beautification of the	**13-Sep-2016**	**10**

Garden infront of administrative block	1	

View File

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept.of Sociology	Research Projects	ICSSR	2017 730	9.5
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Feedback from students were collected and analyzed.

Initiatives taken to help Career Counselling and Guidance Cell to promote activities for the students.

Steps made to promote the teachers to organize Seminars and Conferences in the college.

Beautification of Garden infront of the Administrative Block of the College.

PG Block was taken over by the College administration for the conduct of classes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Questionaire prepared for the Students Feedback	Feedback collected and analyzed
Career Counseling and Guidance Cell organized workshops	Students were motivated to appear for different competitive exams.
Motivation of teachers for organization for Seminars	A Seminar was organized by the Dept. of Economics.
Beautification of Garden	Work Completed.
PG Block taken over	Classes started in the PG Block
organisation of national seminar	organised by the department of economics titled Human Environment Relationship: A special discussion on water crises in India
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Principal, Govt. PG College, Ramnagar	31-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2017

Date of Submission	07-Mar-2017

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed and updated as per the UGC norms by Board of Studies of Kumaon University which comprises the senior professors from the university and senior faculty members from government colleges. The University

communicates the curriculum to the college through website and emails. The Heads of Department further ensure that the curriculum is circulated among the students. The faculty members also take initiative in delivery of curriculum in their respective classes. The Heads of Department also document the syllabus in the departments. These changes are properly communicated to the students and students can also download the syllabus from the University website.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NA	31/12/2017	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Nill	06/07/2016
MSc	Nill	06/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	25/12/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	03/12/2017	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from the teaching faculty and students is being obtained with the help of questionnaire prepared and developed by the faculty members of psychology department of our college. Sufficient time has been given to both the parties to fill that feedback form so that the genuine data can serve the purpose. The data so obtained than analysed by using various statistical techniques so that the result can be understandable easily. Analysis of the data is also done by the faculty members of Psychology Department. The results are uploaded on the website. The results are also put up in the IQAC meetings for discussion and the suggestions and weaknesses are communicated to the faculty members so that further improvement is possible.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	800	1400	1331
BSc	Nill	240	400	378
BCom	Nill	400	279	279
MA	Nill	320	240	232
MSc	Nill	175	150	149
MCom	Nill	40	50	50
BEd	Nill	50	49	49
PG Diploma	Nill	50	62	62
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	4359	749	Nill	Nill	44

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	44	4	1	1	Nill
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A large number of students are enrolled in different courses of the college. However, the sanctioned posts of the teachers is quite less in comparison to the number of students. Thus, a proper and systematic mentoring system is not possible. But still, the faculty members give guidance to the students especially to the overaverage and below average students. The faculty members make arrangements in the stipulated time table for guidance and problem solving. The students are guided about the different career opportunities and the competitive examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5108	44	1:137

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	44	6	Nill	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NA	Associate Professor	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	I, III	15/12/2016	08/02/2017
BSc	BSc	I, III	15/12/2016	25/01/2017
BCom	BCom	I, III	02/12/2016	16/01/2017
MA	MA	I, III	28/12/2016	07/02/2017
MSc	MSc	I, III	13/12/2016	02/02/2017
MCom	MCom	I, III	02/12/2017	17/01/2017
BA	BCom Annual Mode	II, III	29/04/2017	05/07/2017
BSc	BSc Annual Mode	II, III	02/05/2017	12/07/2017
BCom	BCom Annual Mode	II, III	27/05/2017	03/07/2017
BA	BA	II, IV	30/06/2017	01/08/2017
BSc	BSc	II, IV	30/06/2017	07/08/2017

BCom	BCom	II, IV	30/06/2017	27/07/2017
MA	MA	II, IV	04/07/2017	17/08/2017
MSc	MSc	II, IV	04/07/2017	17/08/2017
MCom	MCom	II, IV	01/07/2017	07/08/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Departmental autonomy has been given for the conduct of Internal Evaluation of students. The department maintain a time table for conducting internal evaluation. Different methods are adopted by the department like written tests, departmental seminars, group discussion, debate competition, poster presentation, quiz, assignments, etc. The students are also evaluated on their class attendance, punctuality and discipline. The marks of the internal assessment are added with the marks of the external examination to give the final result. The internal evaluation examination is taken on the pattern of the external examination so that the students get a feel of the Termend exams. The presentations are mostly done at the postgraduate level to improve their communication skills. The Departmental Council also conducts competition at the departmental level so that undergraduate and postgraduate students can communicate with each other.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

PNG Govt. PG College, Ramnagar is an affiliated government college situated in urban area of district Nainital. The college prepares the academic calendar at the beginning of the session. It represents the Starting of the session, admission dates, Student Union Election date, Internal Assessment schedule, Tentative examination schedule (for both Odd and Even Sessions), number of working days along with the number of holidays. Full efforts are made to adhere to the Academic Calendar. However, the changes may be due to changes incorporated by Kumaon University or the Government policies. The information regarding the academic calendar is given to students through Notice Boards and any changes in it is also intimated.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gpgcramnagar.org/course-outcome

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Nill	716	706	98
BSc	BSc	Nill	206	202	98
BCom	BCom	Nill	167	161	96
MA	MA	Nill	341	324	96
MSc	MSc	Nill	214	200	98
MCom	MCom	Nill	41	37	90

PG Diploma Yoga	PG Diploma	Nill	62	62	100
BEd	BEd	Nill	49	49	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://gpgcramnagar.org/uploads/files/shares/mislinous/STUDENT_SATISFACTION_SURVEY_SSS_.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	2	ICSSR	950000	300000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	25/12/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	24/12/2017	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	18/12/2017
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	Physics	Nill	0
National	Geography	Nill	0
National	Economics	Nill	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Music	2
Home Science	2
Commerce	2
Physics	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2016	0	NA	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2016	Nill	Nill	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	9	Nill	Nill
Presented papers	1	9	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voters Awareness Campaign	NSS, SVEEP	3	200

National Integration Day	NSS, NCC	5	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Worlds Aids Day	NSS, HDFC	Blood Donation	4	75
Swachh Bharat Abhiyan	NSS, ATREE	Cleanliness Program	4	122
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	24/12/2017	24/12/2017	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	17/12/2017	NA	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
90.7	90.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Fully	00	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	48262	8778399	4703	2228241	52965	11006640
Reference Books	158	70884	Nill	Nill	158	70884
Journals	325	20900	Nill	Nill	325	20900
CD & Video	22	7500	Nill	Nill	22	7500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	18/12/2017
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	24	10	1	1	1	4	7	100	0

Added	0	0	0	0	0	0	0	0	0
Total	24	10	1	1	1	4	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	[0](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5000	5000	70000	70000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is governed and managed by the Uttarakhand Government. The Directorate, Higher Education provides funds for Purchase and Maintenance of Academic and nonacademic facilities of the college. During the academic year the physical facilities of the college includes thirty classrooms, 02 computer lab, library building, separate PG Block and B.Ed. Building, one boys hostel, Principal's and Hostel Warden's accommodation. Boys hostel with a capacity of 55 students is also available in the college. The college also has 20 male and 12 female toilets. The college maintains these physical facilities by timely renovation and maintenance. To meet the needs of the furniture, old furniture is repaired and new furniture is purchased. There was also a changeover from Blackboards to White/Green Boards. The procedure for provision of funds is done by the Uttarakhand Government and in case of scarcity of funds efforts are made to arrange funds from the local MLA and MP Fund. Books are provided to the students for the entire term which helps the students from economically backward classes. The college also has 5 classrooms with ICT techniques through which teachers are able to impart their lectures in a concise and precise manner. The library is updated timely with new books as per the changes in the syllabus. Under the RUSA scheme 3500 books were purchased. Similarly, the laboratory of Physics and Chemistry department were updated with new equipments. A new computer lab with 16 computers along with internet facilities was formed. The students can view the Programs telecasted by the Government of India like Man kiBaat etc. A sports ground is available in the college and it has Volleyball, Basketball, KhoKho, Football and Cricket Courts. Once a year InterCollegiate University competition in one of the above stated sports activity is held in the college along with the Annual Sports Function. The students go to different colleges of the state to participate in different sports competition. The funds for the Sports facilities are managed from the Sports fees charged annually by the students.

http://gpgcramnagar.org/uploads/files/shares/mislinous/POLICES_AND_PROCEEDURES.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Post Metric Scholarship Schemes for Minorities/SC/ST/OBC and Central Sector Scheme	146	1393500
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Post Graduate Diploma in Yoga and Alternate Cure	10/08/2016	62	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Career Counselling	Nill	145	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	NA	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	1331	BA	Arts	Govt. PG College, Ramnagar	MA
2017	378	BSc	Science	Govt. PG College, Ramnagar	MSc
2017	279	BCom	Commerce	Govt. PG College, Ramnagar	MCom

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet 2	College	550
Annual Cultural Function 2	College	1500
Inter Collegiate Sports Meet 2	University	550

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NA	National	Nill	Nill	00	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student's Council is formed by the Student election, which is conducted through the procedure directed by State Government as per recommendations of Lyndoh committee. After formation of student council various activities are being done by them, this year following activities are conducted by student council: • Cleanliness and labelling of college campus • Umang Tarang Completely cultural programme • Tree Plantation Cleanliness and labelling of college campus activity is totally funded by students council which is done in the supreme direction of the principal and senior faculty members of the college. Umang Tarang is completely a cultural programme in which various kind

of competitions are organised for the students of the college. It is also full of entertainment because of the invitees of their expertise in various cultural fields. Tree plantation is done to make the campus green. College also follows the procedure that provides students representations to various academic and administrative activities. We have various important committees in which student representation is alive and active, such as • Departmental Council • Sports committee • Representation in RUSA • Representation in IQAC • Representation in publication of annual magazine At the department level, the Departmental Councils are formed and the different activities conducted under it like departmental seminars, group discussions, different types of competition are carried out and the student members of the Departmental Councils are involved in the entire process. At the beginning of the session a proposal is formed for the different Sports activities to be conducted round the year in which the Girl Champion and the Boy Champion are members. During the conduct of Annual Sports also the students are involved in the conduct of the twoday function and in its preparation. Students have active participation in Internal Quality Assurance Cell and RUSA. College publishes College Magazine named 'Abhivayakti'. For the publication of the magazine two to three students act as the Student Editors. They work along with Teacher Editors and EditorinChief in the process of publication of college magazine.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Meeting was held in the Month of November. The meeting was presided over by the Principal and was attended by the Alumni and the teachers of the college. The following recommendations were given in the meeting: 1. Career Counseling will be promoted with the help of the ExStudents of the college. 2. Toilet Block for female students to constructed with the help of Chairman, Nagar Pallika, Ramnagar.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Antiragging Committee Ragging in any form, physical, verbal, emotional, etc. is banned in all educational institutions. PNG Govt. PG College, Ramnagar also adheres to antiragging norms. To fully control and eliminate ragging from the college, an Antiragging committee if formed with a Convenor and two teachers along with ………….. At the time of admission the students are required to submit an affidavit from themselves and their guardians stating strict adherence to the antiragging norms. The antiragging norms are made public by setting up a board stating the norms and punishments in case of any report regarding ragging in the college. Almost 65 percent of the college student strength comprises of females, thus the responsibility of the committee increases in many fold. The college has a Boys Hostel, the Antiragging Committee ensures on and off time

visits to the hostel campus to check on any form of ragging. The Committee members also inform the students enrolling in the First year of graduation about the norms and the students may report any case of ragging for redressal. The success of the committee can be evaluated by the fact that till date no case of ragging or harassment of any form has been reported to the committee. Admission Committee Admissions are the major component of any higher education institution. PNG Govt. PG College, Ramnagar is situated at the foothill area of the district Nainital of Uttarakhand state. The college majorly caters to the villages surrounding the town. The town is a tourist place as the Jim Corbett Tiger Reserve is situated here. The town also has large number of Muslim population. The geographical and demographic factors has put a large pressure on the college for admissions. Many years has witnessed more number of admissions against the allotted number of seats for students. The higher number of admissions is done keeping in consideration the benefit of students. At the beginning of the academic session the Admission Committee is formed separately for all the three streams. For admissions to the first year of graduation, the forms are submitted in the college and the committee scrutinizes and MS Excel is used to form the merit list, keeping the reservation norms under consideration. All the committees have a Convenor along with four to five members. The members counsel the students regarding the choice of subjects and then the subjects are allotted and admission allotted after thorough check of the related documents. Similarly different committees are formed for admission to graduation second and third year and for post graduate courses. The Proctorial Board is responsible for maintenance of discipline during the entire process of admission to different courses and classes.

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Under the RUSA, budget was allocated for the construction of New Library building and renovation of Basketball Court, Toilet Block and Boundary Wall. The work is under progress in 201617 and the work is scheduled to be completed by 2018.
Research and Development	Teachers were motivated to prepare Major and Minor research projects. The Department of Sociology got one Major Project from ICSSR and The Department of Economics conducted a National Seminar.
Teaching and Learning	LCD Projectors were bought to enhance the teaching skills of the teachers. The teachers were motivated to attend Orientation and Refresher Courses so that the teachers may become aware of the new areas of research.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NA	NA	NA	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NA	NA	24/12/2017	24/12/2017	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	08/11/2016	28/11/2016	21
Orientation Program	1	27/06/2016	26/07/2016	28
Short Term Course	1	04/10/2016	10/10/2016	7
Short Term Course	1	20/10/2016	26/10/2016	7
Short Term Course	3	13/10/2016	19/10/2016	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
44	44	38	38

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Pension, Group Insurance Scheme, Maternity Leave for	Pension, Bonus, Maternity Leave for female staff	Scholarship for SC/ST students

female faculty	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is governed by the Uttarakhand Government, so the financial audit is done by the team of CAG. The team visits the college as and when the State Government requires to do so. This audit is of the fund allocated by the state government and the funds mobilised by the college in form of tution fees and other means. However, the funds received by other funding agencies like UGC, ICSSR, CSIR etc. are audited by an authorized Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MLA Fund	700000	Books and Construction of Toilets

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6.4.3 – Total corpus fund generated

700000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Director, Higher Education, Uttarakhand and the Committee formed by the Director, Higher Education, Uttarakhand	Yes	Principal, PNG Govt. PG College, Ramnagar
Administrative	Yes	Director, Higher Education, Uttarakhand	Yes	Principal, PNG Govt. PG College, Ramnagar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Steps to be taken to stop the encroachment of the land of the college behind the Boys Hostel. 2. Steps to be taken to initiate development of library and boundary wall under the RUSA Scheme. 3. Efforts to be made to complete the Boundary wall of the college.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. One Major and two minor research projects were sanctioned by ICSSR and UGC. 2. One National Seminar was organized by the Department of Sociology. 3. Fund

was sanctioned under RUSA Scheme for construction of New Library Building, Renovation and Upgradation and addition of New Facilities in the form of books, equipments for office and laboratories, digitization of library, etc.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Motivation of teachers for Research and Development	18/10/2016	18/10/2016	18/10/2016	10
2016	Beautification of Garden	15/12/2016	15/12/2016	15/12/2016	9
2016	Taking Over of PG Block	18/10/2016	18/10/2016	18/10/2016	10
2017	Conduct of timely Internal Assessment	08/05/2017	08/05/2017	08/05/2017	11
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BA	08/03/2017	08/03/2017	50	34
BSc	08/03/2017	08/03/2017	32	21
BCom	08/03/2017	08/03/2017	32	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	17/12/2017	01	Scenic Beautification	Maintenance of Flora and Fauna	30

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Anti-ragging Ordinance	19/12/2017	The students have to go through the website for the details before admission.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Integration Day	19/11/2016	19/11/2016	150
Vijay Diwas	26/07/2016	26/07/2016	135

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of LED Bulbs in the college campus. 2. The College is declared plastic free zone. 3. Smoking is strictly prohibited in the college campus. 4. Regular initiatives are taken for tree plantation. 5. Dustbins are used for Waste management.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice: Career Counselling and Guidance Sessions PNG Govt. PG College, Ramnagar has a separate Career Counselling and Guidance Cell. This cell is administered by a Convenor and three members. The members are the faculty members from all the three faculties i.e. Arts, Science and Commerce. The Cell has organized many college level seminars, debates and counselling sessions. These sessions are conducted in collaboration with National Banking Agency, TIME Institute, Central Bank of India and other similar institution situated in and around Ramnagar city. The topics in these sessions are awareness about different career opportunities and the preparation needed for them, topics on personality development for bringing a balance in their lives, preparation for job interviews, and creating self employment opportunities in Uttarakhand. The cell also takes initiatives in arranging placement drive, as and when it is possible. However, such drives are very limited due to limited scope of job opportunities in the town. Title of the Practice: Community Engagement through Blood Donation The objective of the practice is to engage the students and the faculty members to create closer ties between college and the local community which will result in deepening the quality of learning and discovery. PNG Govt. PG College, Ramnagar organizes regular blood donation

camps. During the last four years the college has organized blood donation camps on Aids Day, Vijay Diwas, Vivekanand Jayanti, etc. These blood donation camps are organized in collaboration with LD Bhatt Govt. Hospital, Kashipur. On the whole the college collected 210 units of blood. The students and the faculty actively participate in the blood donation camps. The NSS/ NCC/ Rovers and Rangers units of the college ensure timely awareness of the camps. The blood is stored and transported with the help of LD Bhatt Govt. Hospital, Kashipur. The blood units collected are used by the hospital in the treatment of the poor patients.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://drive.google.com/file/d/18WP3diBmG5hLDmXSN6lFAdToQyfE1wVa/view

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

PNG Govt.P.G.College, Ramnagar has a well structured team of senior faculty members in IQAC that is why IQAC always recommend and motivate teachers for their Research and Extension activities. Research and Extension activities basically deals with organisation and participation in national international seminars, publication of research papers in journals, publication of books, chapters in edited volumes and major minor research projects. In this direction the motivation of IQAC turns up as: Dr. R.D. Singh, Senior faculty member of Psychology department has published two books namely Sharirik Maanovigyan ISBN81745730809 Savashth Maanovigyan ISBN9789380280394. Eight of our faculty members participated in refresher course organised by HRDC, Kurukshetra University, Kurukshetra, HRDC, Kumaun University, Nainital, HRDC, GurunanakDev University, Amritsar, HRDC, D.D. University, Gorakhpur. Nine faculty members participated and presented papers in national seminers and one in international seminar. Six research papers from physics department has been published in international journals in 201617. Dr.Sangeeta Gupta, senior faculty member from economics department availed UGC funding for organising National Seminar titled "A special discussion on water crises in India". Dr.Hemlata faculty member from sociology department got UGC funding Rs. 7,50,000/ for her major project on "Education and changing pattern of socio economic status in dalit women in Uttarakhand: an empirical study of Kumaun region".Dr.RavindraSainialos got funds from UGC for his Minor research project titled "Social exclusion and untouchability with hill scheduled castes: A socially empirical study of Garhwal".

Provide the weblink of the institution

http://gpgcramnagar.org/uploads/files/shares/mislinous/bestpractice.pdf

8.Future Plans of Actions for Next Academic Year

• Completion of work assigned under RUSA • Digitalization of Library • Motivation of faculty for research and extension activities • Upgradation of laboratories and computer lab During the academic year 201617 the college was sanctioned grant under RUSA Scheme for New Construction, Renovation and Upgradation and addition of New facilities. PNG Govt PG College, Ramnagar is one of the five colleges that received the grant from RUSA for conversion into Model College. Timely completion of the work allotted under this scheme will be a important goal for the current and the next academic year and that work deals with construction and completion of liabrary building toilets, and boundary wall, purchase of Books, Equipments, purchase of computers. Upgradation of laboratories, computer lab and digitalization of liabrary will be at our priority. During the academic year four new posts were sanctioned in History and

Physics (two each). This will enhance the efficiency and teaching capability of the college. The PG course in History and Physics was started which will advantageous for the students. The teachers will be motivated to extend their research work through research projects, research papers, organization of seminars and conferences and participation in orientation, refresher and short term courses. The teachers are instructed to guide and motivate the students to appear in various competitive examinations, such as NET, SLET, UTET, GATE, and any other government services. The Career Counselling and Guidance Cell will organize sessions on self employment schemes of the Uttarakhand Government. As a Government institution, the college has limitations on fund generation hence, efforts will be made to get funds from the local MLA and Alumni.